



## 2024-25 OPEN CAMPUS TRANSFER REQUEST

Applications will be processed from April 1 – June 28, 2024

The Office of Student Services/Admissions can begin processing your requests once we receive this completed form and documentation of your current residence. Please include one item from Line A **and** one item from Line B when you submit your transfer request.

- **Line A.** Verification in the form of your current lease, HCAD, mortgage statement, or closing documents.
- **Line B.** Verification in the form of your current gas, water, or light bill.

DATE: \_\_\_\_\_ STUDENT ID: \_\_\_\_\_ NEXT YEAR/24-25 GRADE LEVEL: \_\_\_\_\_

STUDENT'S LAST NAME	FIRST NAME	M.I.	HOME CAMPUS (school zoned to)
CURRENT ADDRESS		CITY	ZIP
NAME OF SUBDIVISION OR APARTMENT COMPLEX		REQUESTED CAMPUS	

**Elementary Schools**

**Middle Schools**

**High Schools**

Ault	ES #59	Holbrook	Lowery	Swenke	<del>Anthony</del> CLOSED	Hamilton	Cypress Creek
Bane	Farney	<del>Holmsley</del> CLOSED	McFee	Walker	Aragon	Hopper	Cypress Falls
Bang	Fiest	Hoover (PK-2)	Metcalf	Willbern	<del>Arnold</del> CLOSED	Kahla	Cypress Ridge
Birkes	Francone	Horne	<del>Pope</del> CLOSED	Wilson	Bleyl	Labay	Cypress Springs
Brosnahan	Frazier	Jowell (3-5)	Post	Yeager	Campbell	Salyards	Langham Creek
Copeland	Gleason	Kirk	Reed		Cook	Smith	
Danish	Hairgrove	Lamkin	Robinson, M.		Dean	Thornton	
Emery	Hancock	Lee	Sampson		Goodson	Truitt	
Emmott	Hemmenway	Lieder	Sheridan				

**Parent/Guardian:** Please download and complete one transfer request per child. Save the document with the child's first initial and last name. Then, email the saved request and proof of residence to [studenttransferforms@cfisd.net](mailto:studenttransferforms@cfisd.net). You will receive an automatic email confirmation that the request was received. A member of the Student Services team will follow up with a response within 10 business days after receipt of the transfer request. Please note that:

- Transfers are valid for the current school year and reviewed on a yearly basis.
- Transportation is not provided to/from the student's primary residence. Students may be transported to/from a state recognized childcare provider, parent, or grandparent responsible for providing before and after school care if there is a district-approved stop on a district-approved route serving the transfer campus.
- Transfer students in grades 9-12 are ineligible to participate in varsity athletics for one year from the first day of attendance at the transfer campus.
- If a student with an approved transfer is withdrawn from the transfer campus, the transfer will not be in effect if the student re-enrolls in the district.
- Future requests for siblings to attend the same transfer campus are dependent on the open/closed status for a specific school year.

Should you have any questions regarding student transfers, please contact the Office of Student Services/Admissions at (281) 517-6342. Questions may also be emailed to [studentadmissions@cfisd.net](mailto:studentadmissions@cfisd.net).

*PARENT/GUARDIAN: My signature affirms that I have read and fully understand this information and agree to the stipulations stated above. I also understand that there are civil and criminal penalties for knowingly providing false information that could result in criminal sanctions and reimbursement.*

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

**FOR OFFICE USE ONLY:**